Bellbridge 1:1 Netbook package
Bellbridge is able to offer the package below to students for 24/7 access, requiring payment of:
$60 per term over 3 years (a total of $720)
or
$200 per year when paid up front each year for the 3 years (a total of $600).
NOTE: Parents may change payment options from year to year.

- **NETBOOK** - Acer TravelMate B113 v2 11.6" model with 7.5-hr battery, Celeron processor, 4MB DDR3, 320 GB hard drive.
- **3-YR WARRANTY** - The netbook is covered by a 3-year warranty, where repairs will be arranged by the school and a temporary netbook offered as a replacement during the repair period.
- **INSURANCE** - Accidental loss or damage is covered for problems not covered by warranty. An excess is payable by parents of $50 per claim.
- **HEADSET** - A set of headphones.
- **CARRY CASE** - A hard case is provided for safe transportation between home and school.
- **PERSONALISED SKIN** - A thick vinyl sticker is attached to the lid of the netbook, complete with the student name and school logo.
- **HARD-COVER** - A hard plastic clip-on case to provide extra reinforcement to the base and lid, minimising the risk of accidental breakage.
- **TECHNICAL SUPPORT** - Full-time technical support is available to ensure that minor issues are quick to receive troubleshooting from our qualified technician. Problems experienced at home can also be reported to the technician for addressing once the netbook is at school.
- **SOFTWARE** - Each netbook is pre-loaded with a huge range of software. This software is licensed for school-owned computers, therefore the school retains ownership of all netbooks until the end of the 3 years, when they are released to the students in a “clean” state.
Parents/guardians are required to sign both copies of the BELLBRIDGE PS NETBOOK AGREEMENT prior to handover. One copy is for your reference; the other is for school.

Bellbridge Primary School provides this 3-year rental agreement for Year 4 (2014) students. Any child enrolling in Grade 5 2015 or Grade 6 2016 enters into the rental agreement from the time of enrolment until the end of Grade 6.

**BATTERY CHARGING**
- Students will be required to bring netbooks to school **fully charged** every day.

**NETBOOK OWNERSHIP**
- Netbooks remain the property of the school. Software installed is licensed to the school.
- Students who have been making payments will take over ownership of the netbook at the conclusion of the three years.
- If the netbook is to be released to the student for ownership, all software licensed to the school will be removed prior to the transfer of ownership.
- Netbooks may only be retained by a student over the summer holidays if the following year’s hire (or at least Term 1 hire) has been paid.
- Students leaving the school prior to the end of Grade 6 must return the netbook when leaving; all remaining payments will be taken over by the school, to be rented out to new students who may enrol.

**USAGE GUIDELINES**
- Students must adhere to the Bellbridge Primary School’s School ICT Acceptable Use Agreement at all times. This includes usage of the netbook outside of school hours, as the netbook remains a school-owned device.
- Any additional software required by students should be approved by the class teacher or technician prior to installation.
- The set up and configuration of the netbook is not to be changed. This does not preclude students from installing home printer drivers and configuring the netbook for access to home networks and home Internet Service Providers.
- As outlined in the Acceptable Use Agreement, students must never bring or download unauthorised programs - including games, music or videos - to the school or run them on school computers - which includes this netbook.

**FILE SECURITY**
- Students are responsible for backing up data. The school accepts no responsibility for lost data.
- Reformatting of the hard drive will be undertaken when deemed necessary by the school’s technicians. Reformatting causes all programs and files on the computer to be erased and the computer to be returned to its original state. Students are responsible for ensuring that backups are maintained.
- Network administrators may review files and communications to maintain system integrity and ensure that users are using the netbook responsibly. Users should not expect that any and all files and information on the netbook is private, including that contained on a memory stick or other storage device connected to the netbook.

**CARE & STORAGE**
- The netbook should NEVER be carried by the screen. This will slowly damage the hinges and contact points.
- Students must carry the computer in an approved protective case at all times. The netbook comes with a hardcase for this purpose. The netbook should never be left unattended.
- At school, netbooks must be secured in storage lockers in the classroom, whenever they are not in the student’s direct possession or being used, such as at recess and lunchtimes.
- When travelling to and from school, students are to carry their netbook so that it is not visible to any casual observer.
- Netbooks are to be kept away from food and drink - including at home.
- The netbook should be kept away from hot or cold surfaces and household cleaners.
FAULTS/DAMAGE/LOSS

- If damage to the netbook is suspected, then the classroom teacher needs to be informed and our technicians will inspect the netbook and determine the appropriate course of action.
- Students may not disassemble any equipment. All repairs will be organised by the school technician.
- Students may not add or remove any identifying labels on the netbook as this will void any warranty.
- In the event of a stolen device, parents will be required to notify the class teacher and obtain a police report.

I acknowledge that I have read and agree to abide to the guidelines outlined in this NETBOOK AGREEMENT 2014

Student’s full name: __________________________________________

Parent/Guardian name: __________________________________________

Signature: __________________________________________

Date: __________

NOTE:
The netbook Serial Number has been recorded at school and added to our Asset Register.

COPY of STUDENT ACCEPTABLE USE AGREEMENT
– FOR REFERENCE ONLY (original signed copy retained by teacher)

When I use the internet and ICT equipment at school, I agree to:

☐ Be a safe and responsible user.
☐ Be respectful of others and never participate in online bullying (including not forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour).
☐ Talk to a teacher if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour.
☐ Protect the privacy of myself and others by never giving out personal details including full names, telephone numbers, addresses and images or other private information.
☐ Only use the internet for educational purposes - as directed by teachers.
☐ Remember copyright rules and the importance of seeking permission before using content created by others.
☐ Never attempt to use a login other than my own for the network and internet, nor interfere with network security or files that are not my own.
☐ Keep my password private from anyone except staff.
☐ Never bring or download unauthorised programs - including games, music or videos - to the school or run them on school computers, and only access the internet using school equipment while at school.
☐ Only take photos, video or sound recordings as part of authorised use by a teacher, and seek permission before publishing any such files online.
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