Purpose/Mission:
To maximise opportunities for all students through effective teaching strategies to ensure they develop skills socially, emotionally and academically in all areas of learning.
To provide flexible, enriching, high quality education for all students which maximizes outcomes, promotes personal growth and inspires lifelong learning.

Comment:
Bellbridge Primary School is a dynamic community committed to developing lifelong learners. The school community has high expectations and supports students in becoming successful learners. We acknowledge and promote strong partnerships between home and school through regular and effective communication, as well as consultative decision making processes. We provide the best possible opportunities for all members of our school community to develop socially, morally, physically and intellectually through classroom programs, as well as learning experiences beyond the classroom walls and within our local community.

Values

<table>
<thead>
<tr>
<th>We value team work.</th>
<th>We aim and we achieve.</th>
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<tbody>
<tr>
<td>• Learn in partnership</td>
<td>• Set meaningful goals</td>
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<tr>
<td>• Communicate effectively</td>
<td>• Encourage risk taking</td>
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<tr>
<td>• Work cooperatively</td>
<td>• Take pride in our achievements</td>
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<tr>
<td>• Achieve together</td>
<td>• Promote high expectations for all</td>
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<tr>
<td>• Maintain a supportive environment</td>
<td>• Engage through rich experiences</td>
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<table>
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<tr>
<th>We are all individuals.</th>
<th>We are responsible citizens.</th>
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<td>• Recognise and value diversity</td>
<td>• Share our collective school vision</td>
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<tr>
<td>• Build a positive sense of self</td>
<td>• Encourage proactive community involvement</td>
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<tr>
<td>• Nurture individual strengths</td>
<td>• Take joint responsibility for learning</td>
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<tr>
<td>• Cater to individual needs</td>
<td>• Develop a sense of pride and belonging</td>
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<tr>
<td>• Encourage every opportunity for growth</td>
<td>• Build effective citizenship skills</td>
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Rules & Expectations:
The School Wide Positive Behaviour Support (SWPBS) approach at Bellbridge was developed in 2012. It is a whole-school approach designed to promote and maintain a safe and orderly learning environment for all students and staff. It focuses on every person and setting within the school, and promotes a positive focus on academic and behavioural outcomes.
It clearly defines our core expected behaviours, which are:

- Be Safe
- Be Respectful
- Be Responsible
- Be a Learner

Expected behaviours are acknowledged and rewarded at both an individual and class level.

Students can individually earn ‘bee tokens’, which can be traded for prizes at a Rewards Shop. Posters about the rewards and expectations are clearly displayed in each classroom.

**Trademark Behaviours:**
Staff at Bellbridge work in a supportive and cooperative manner, guided by our trademark behaviours:

- We demonstrate professionalism through our words and actions
- We work in a collaborative community that supports high expectations and collective responsibility

**Classroom Teacher Responsibilities & Accountability:**
All teachers are responsible for:

- Becoming familiar with the school’s Strategic Plan
- Reporting Occupational Health & Safety hazards to the Leadership Team immediately
- Completing all paperwork before commencing employment (see Business Manager)
- Marking the class attendance roll twice each day (no later than 8:40am and 1:50pm) and sending it to the Office each day
- Contributing to and completing planning documents and submitting them to the Leadership Team within the expected time frame
- Completing evaluation documentation and record keeping of students’ assessment
- Establishing and maintaining a filing system for students
- Implementing assessment tasks and recording data within the designated time frame
- Participating in staff meetings, team meeting, PLT meetings and program meetings (providing an apology if unable to attend)
- Creating ‘student achievement awards’ for weekly assemblies (at least one per class each week)
- Attending Yard Duty commitments on time
- Returning to class after recess and lunch on time
- Complying with the Staff Code of Conduct

**Professional Learning Teams (PLTs):**
All staff are members of a Professional Learning Team. PLTs meet at least 3 – 4 times each term. The focus of PLT meetings is at times driven by the school based assessment and planning schedule. At other times, the focus may be determined by the team’s need for professional learning related to the development and/or consolidation of explicit and consistent teaching practices.

**Consultative Process:**
The Consultative Committee is comprised of a leadership representative from each team (i.e. teachers and ESO’s). The committee meets after school between 3:00 – 4:00pm approximately four times each term. Issues shared and discussed at these meetings are related to workforce planning,
school organisation, student learning, student engagement, as well as the development of common understandings and consistent practices across the school. Team representatives advocate and share issues based on agreed team beliefs and decisions.
Minutes of Consultative Committee meetings are distributed to all staff via Edumail and are saved in Staff Share – Meetings – Consultative Committee.

**Reconciliation Statement:**
Bellbridge Primary School’s vision for Reconciliation is for all students to understand and celebrate Aboriginal and Torres Strait Islander history and culture.
We do this by:

- Valuing and acknowledging Aboriginal and Torres Strait Islander culture and history
- Participating in and promoting Aboriginal and Torres Strait Islander cultures
- Developing relationships with local Aboriginal and Torres Strait Islander people
- Integrating Aboriginal and Torres Strait Islander perspectives into key learning areas and inquiry learning units
- Acknowledging the traditional landowners at our school assemblies

**EVALUATION/REVIEW**
This policy will be reviewed as part of the school’s three year cycle of review.

Ratified by Bellbridge Primary School Council – August 2015

Principal: *Debbie Clancy*  
School Council President: *Ellisa Cole*