



**Bellbridge Primary School**  
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Out of School Care

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### **STUDENT ABSENCES**

Absences so far this year \_\_\_\_\_ 56  
Absences same time last year \_\_\_\_\_ 55

### **DATES TO REMEMBER**

10<sup>th</sup> February..... Prep Free Day  
12<sup>th</sup> February..... Bellbridge Swimming Competition  
15<sup>th</sup> & 16<sup>th</sup> February..... Parent/Teacher Interview  
17<sup>th</sup> February..... Prep Free Day  
22<sup>nd</sup> February..... District Swimming Competition  
24<sup>th</sup> February..... Prep Free Day  
2<sup>nd</sup> March..... Prep Free Day  
3<sup>rd</sup> March..... Prep Parent Information Night  
4<sup>th</sup> March..... National Ride 2 School Day  
9<sup>th</sup> March..... School Photos  
10<sup>th</sup> March..... Division Swimming Competition  
14<sup>th</sup> March..... Labour Day Holiday  
18<sup>th</sup> March..... School Carnival  
24<sup>th</sup> March..... Last day of Term 1  
11<sup>th</sup> April..... Start of Term 2

### **Meet the Principal & the Leadership Team**

*Monday, February 8<sup>th</sup>, 9:00 – 9:30 in the staff room*

Parents are invited to meet with our Principal, Debbie Clancy and the Leadership Team (Tania Hunt, Alysha Jarvis and Helen Baldock) after Assembly on Monday, February 8th.

This will be an informal gathering where parents have the opportunity to learn more about our school whilst getting to know other parents as well.

## PRINCIPAL WRITES

### STAFF at BELLBRIDGE P.S.

We are pleased to welcome some new staff to our school community – Lisa Keem (Prep D), Molly Ashcroft (1B), Nick Bevilacqua (1E), Emma Allwright (2C), Olivia Franco (4D), Ben Testa (5D), Aimee Cameron (6B), Cruze Henshaw (P.E.), Alycia Morgan (P.E. & Performing Arts), Sarah Murphy (S.T.E.M.) and Helen Baldock (Acting Assistant Principal). Our Education Support team (ESOs) has also increased to accommodate the needs of our Program for Students with Disabilities.

They will all be a great addition to the hard working teams who support the learning for all students in our school. A staff list and school map is included in this newsletter.

### HOME SCHOOL PARTNERSHIPS are IMPORTANT at BELLBRIDGE

Our staff have been setting clear and achievable expectations with all students so that we are all clear about our roles and responsibilities. In order for students to receive a clear and consistent message we feel it is also important for families to support these expectations through conversations and actions at home. Some ways you can support a strong home school partnership include:

- Reading the newsletter with your child every week
- Asking for, and checking your child's student diary or communication book every school day
- Talking about sensible and safe play at home and school
- Monitoring homework tasks on a regular basis
- Attending meetings with teachers, where necessary

A major success in our partnership so far this year has been the support demonstrated by our parents who have provided their children with the necessary resources and positive attitude to have an extremely organised and settled start to the school year. Well done!

### Parent Teacher Meetings (Meet & Greet) – Monday, February 15<sup>th</sup> / Tuesday, February 16<sup>th</sup>

We will be having Parent Teacher meetings on Monday, February 15<sup>th</sup> (2:50 – 6:30pm) and Tuesday, February 16th, (2:50 - 4:30 pm). This is an opportunity to establish a shared relationship and build on the home school partnership with your child's teacher. It is an opportunity for parents to share information that is specific to their child's needs. ***Notes have already been sent home with the eldest child in the family and need to be completed and returned to school by Friday, February 5th.***

We look forward to having conversations with all parents so we can start the year with shared expectations.

Some information that can be shared at the interview may include:

- Your child's current health situation, e.g. allergies, asthma (which require a management plan)
- Changed family circumstances
- Dates for any extended absences that are being planned (e.g. holiday overseas)
- Issues that may impact on the completion of homework

When teachers are aware of special circumstances in a child's life they are able to understand and support the student in a variety of ways and your timely communication allows us all to work as a team.

### Does your child have ASTHMA? This is important information re Spacers

Schools/preschools in Victoria have been informed by the Asthma Foundation of Victoria about new guidelines regarding the use of spacers for children with asthma. Spacers are essential equipment when following Asthma First Aid best practice, however schools/preschools will no longer be able to wash, sterilise and re-use spacers from their asthma emergency kits when assisting students with asthma symptoms.

If your child has an Asthma Plan (which should be signed by a doctor and handed to the Office for filing with our First Aid Coordinator) you will need to supply a spacer to be stored at the office in case of emergency. If we do not have a spacer and need to use one for your child from the school supply we will need to charge parents for the replacement fee (\$10.00). Please help us to be prepared to look after your child's asthma needs if they arise.

**Make sure you tell your child's teacher of any other medical conditions or special needs or requirements at the Parent Teacher meeting on Monday, February 15th and Tuesday, February 16th.**

### **Shared values at BELLBRIDGE**

We are very proud of our strong culture of good civics and citizenship at Bellbridge Primary School. This is actively demonstrated by our commitment to living out a set of shared values which are:

- We are individuals
- We aim, we achieve
- We are responsible citizens, and
- We value team work

### **SCHOOL WIDE POSITIVE BEHAVIOUR SUPPORT Program (SWPBS)**

The SWPBS is a whole school approach designed to promote and maintain a safe and orderly learning environment for all students and staff.

It focuses on everyone and all settings within the school, and promotes a positive focus on academic and behavioural outcomes across the school.

It clearly defines our core expected behaviours (rules), which are:

- **Be safe**
- **Be Respectful**
- **Be Responsible**
- **Be a Learner**

Expected behaviours are acknowledged and rewarded at both an individual and class level.

Students can earn 'bee tokens' as an individual and these can be traded for prizes at a Reward Shop.

Class groups can earn 'bee hive tokens' for positive behaviour which they can trade for whole class rewards. Classes have an opportunity to earn 'bee hive tokens' in their classroom, at Specialist classes and in the yard. Expectations are clearly displayed in each classroom in the form of a Matrix.

### **IT'S NOT OKAY to be AWAY**

Our school has a strong commitment to maximum student attendance at school. Regular attendance contributes to successful relationships between students and staff, strong feelings of connectedness to school and increased student learning outcomes. We enjoy acknowledging students and families who are making an effort to attend school on a regular basis with certificates and awards at Assembly.

### **RIDING BIKES and SCHOOL to SCHOOL**

We support and encourage students to ride their bikes and scooters to school as it is a healthy and environmentally conscious choice, BUT:

- Bikes and scooters must be in a condition that complies with safety expectations (e.g. size, brakes, tyres)
- Students must have parent permission to ride to/from school
- Students must wear a helmet when riding a bike and are strongly encouraged to do the same when riding a scooter or skateboard
- Students are strongly encouraged to lock their bikes and scooters in the bike enclosure
- Bikes and scooters must be 'walked' within the school grounds when entering and exiting the school

*Please note: A 'Bike & Scooter Agreement' will be handed out during the Parent Teacher information sessions and will need to be signed by students and their parents.*

## **ACTIVE TRAVEL PROGRAM**

We are proud to announce that over the school holidays, an additional school crossing was installed on Bellbridge Drive (on the north side of the Bellbridge/Macedon intersection). This crossing is complete has been manned by a crossing attendant since Monday 1st February.

We will continue to have '***'Wheel and Walk Wednesday'*** every Wednesday this year, with trophies being handed out at our weekly assemblies. We came 2nd in Victoria last term so we're ready to try even harder this term. We encourage all children to walk or ride part/all of the way to and from school via our Active Travel Paths each day of the week.

## **IMPORTANT – Do Not Bring Valuable Items to School**

We wish to remind parents/guardians that we strongly discourage students from bringing valuable items to school. The Department of Education and Training does not hold insurance nor does it accept responsibility for private property brought to school by students, staff and visitors. This can include mobile phones, iPods, calculators, toys, sporting equipment and cars parked on school premises. It is very sad and disappointing when valuable items are lost or damaged and we urge parents and children to make responsible choices when considering bringing any valuable items to school.

Students who bring mobile phones and/or electronic devices to school must:

- Have their parent's permission
- Leave them at the office when they arrive at school (for safe keeping)
- Pick them up from the office at the end of the school day

## **STUDENT SAFETY around our SCHOOL**

The safety of students is very important to us. This week a few parents have been using the Staff Car Parks as a drop off area for students. We understand that at times it may feel convenient for parents to use the car park but it does not comply with safety guidelines.

For safety reasons, students are not to be in the Staff Car Park at any time, unless under the supervision of a teacher.

Please help us to make sure your children are safe when arriving and leaving school by doing the following, where applicable:

- Drop them off using the footpath as an exit point at a parking bay on Bellbridge Drive or Matlock Street.
- Make sure your children use the School Crossing if/when they need to cross Bellbridge Drive or Matlock Street in order to enter or exit the school.
- Do not call students to cross the street when you are not parked on the school side of the road.

## **SCHOOL COUNCIL ELECTIONS**

We will have four vacancies for parent positions on School Council this year and will be seeking nominations from parents to participate in an election process in order to fill these positions.

The notices for the election of new School Council members will be posted around the school soon.

- School Council meets once a month on the third Monday of each month at 7:00pm.
- Members of School Council contribute to many of the decisions that govern the operations of the school.
- The term of office is generally for two years with the ability to nominate again as often as you like.

Since 2008 it has been possible for parents to nominate themselves for School Council without the need to be seconded by another parent. We will advise parents when the nomination forms are ready and the official process is underway. The successful nominees will take office as of our March meeting.

*Debbie Clancy*

Principal

## LATE ARRIVAL/EARLY LEAVERS

Any child arriving to school after 8.30am is required to attend the office with a parent/guardian to obtain a late pass. If your child is leaving school early, the parent/guardian is required to send a note with their child on the morning informing the classroom teacher of the time they will be collected and who will be collecting them. The parent/guardian is required to sign the child out at the office, where arrangements will be made for the child to come up to office.

## ABSENCE FROM SCHOOL

If your child is absent from school for any reason, we require parents/guardians to notify the school office that they won't be attending. When your child returns to school, a note must be given to their teacher detailing the date and the reason for the absence.

If your child has any long term absences from school, (eg. holidays, extended illness etc) a note is required to be given to their teacher informing them of the absence prior to them commencing the absence.

## OUT OF SCHOOL HOURS CARE

### IMPORTANT NOTICE FOR PARENTS:

To allow your child/ren to access the program we must have a new enrolment form filled out completely with all the correct information. To make sure you have the correct information there is a check list on the back of the enrolment form that tells you what you need to give to the program.

If your account is outstanding your child/ren cannot access the program until your account is paid in full.  
OPERATING TIMES ARE:

BEFORE SCHOOL CARE HOURS      6.30am - 8.30am

AFTER SCHOOL CARE HOURS      2.40pm - 6.00pm

If parents cannot get to the program by 6.00pm then you must arrange for someone else to pick up your child/ren, and that person must be authorized on your enrolment to do so. If parents fail to do this, you will be charged \$2.00 per minute per child.

You must let the program staff know if your child is attending the program on that day. We will not be allowing any child to access the program without notification from the parents and your child will be sent to the office where you will be contacted to pick them up. Parents must also notify program staff if their child is not attending the program on the day they have booked. If you do not, there will be a charge for the session that day.

If you have any queries, please Joanne or Kate on 0419 594 841

## ASTHMA ACTION PLANS

Asthma Action Plans have been sent home today. Thank you to the parents who have already provided their child's Asthma Action Plan. **For any student who suffers from Asthma the school must have an action plan in the student's file in case of an emergency.** If your child suffers from Asthma, please send the form back to school as soon as possible, signed by your doctor. It is important that we have this information on hand so as we can assist your child effectively.

## MEDICINES POLICY

All medicines must be registered with the Sickbay Co-ordinator by the parent/guardian and will be administered under supervision of trained staff. No medicines are to be held in the classroom and parents/guardians must sign a Medication Authority Form allowing staff to administer the medication.

## CSEF ALLOWANCE

The school is currently accepting applications for the Camps Sports Excursion Fund Allowance. Applications can be obtained from the office. You will need to provide your concession card when returning the application form which should cover the first day of Term 1 (27 January 2016) or Term Two (11 April 2016)

## CANTEEN NEWS

The Canteen is now under new management. The current menu is attached with the newsletter. A new menu will be provided shortly which will note a variety of new and homemade items.

## COMMUNITY NEWS

**HOPPERS CROSSING SWIMMING CLUB:** If you want to swim for fun, fitness, or work towards being a competitive swimmer then Hoppers Crossing Swimming Club can assist you to achieve your goal.

**Who** > Are you five years of age or older and can swim 50 metres unassisted?

**Why** > Have fun, make friends, improve your swimming times, maintain or build your fitness, in a safe and supportive environment.

**When** > Squad training operates all year round with all sessions conducted weekdays (mornings/afternoons) at AquaPulse.

**How** > For further information contact Hoppers Crossing Swimming Club on **0405 221 970** or email:

hcswimclubinfo@gmail.com

[www.hopperscrossing.swimming.org.au](http://www.hopperscrossing.swimming.org.au)

### **NEWSLETTER PRIZE – Read the newsletter and you might win a prize!**

The school newsletter is a very important form of communication between home and school.

We would like to think that all families read the newsletter so they can keep up to date with information and special events. As an incentive and/or reward for reading the newsletter we offer a prize (e.g. movie ticket, vouchers, bee tokens) that is drawn at every Assembly that occurs after the newsletter has been distributed.

To be in the running for this prize you need to answer a question about some information in the newsletter. When you return the slip with the correct answer and a parent's signature to the Office, it is included in the special draw for a prize.

Good luck!

### **Newsletter Prize**

Question: How many School Crossings serve our school?

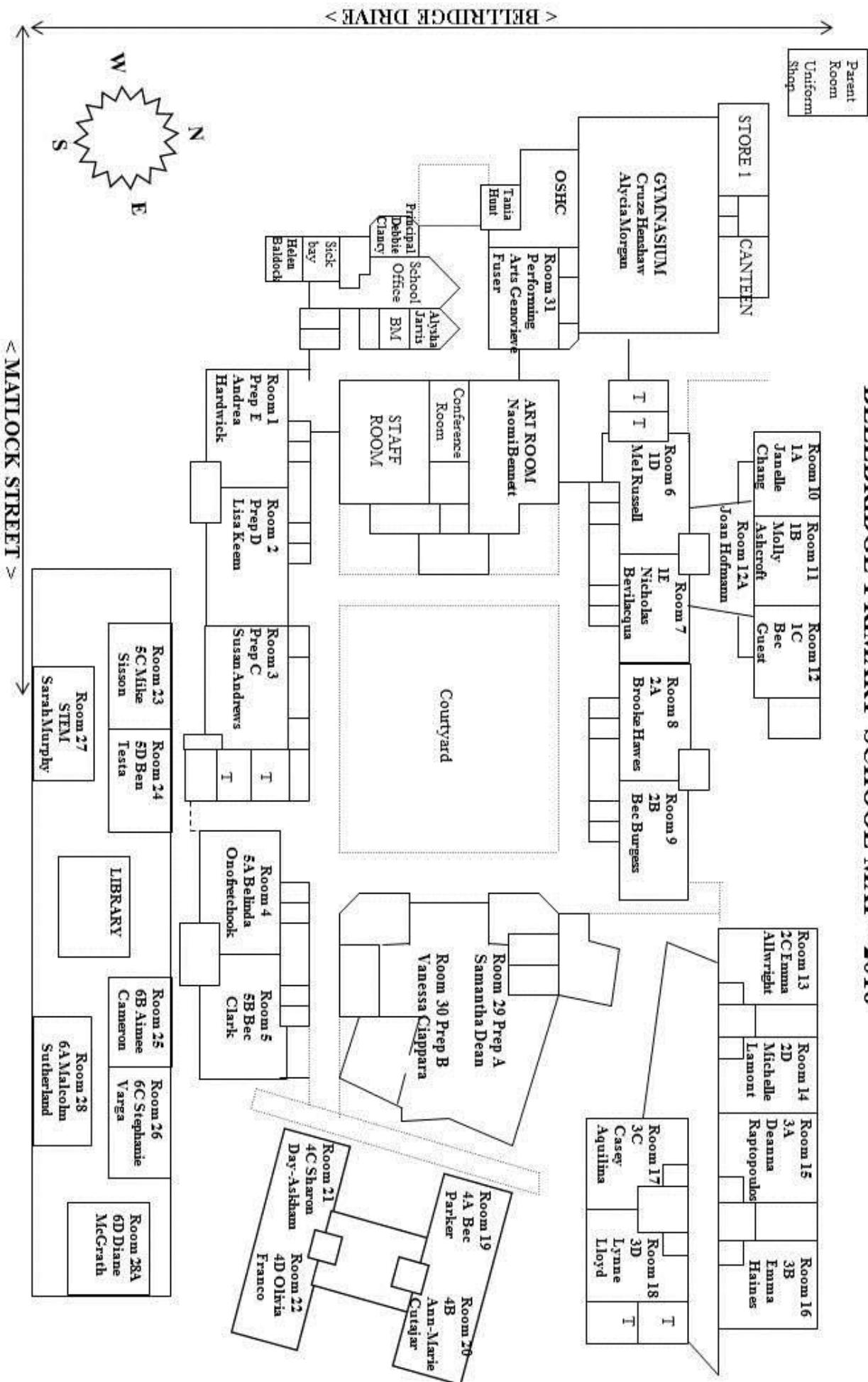
Answer: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

*Return to the office by 8:20am Monday, February 8th – to be drawn at Assembly*

# BELLBRIDGE PRIMARY SCHOOL MAP - 2016



Area	Name	Role	Room
ADMIN	Debbie Clancy	Principal	Prin Office
	Tania Hunt	AP (ICT/Grade P-6)	AP Office
	Helen Baldock	AP (Grade P-3 welfare)	AP Office
	Alysha Jarvis	AP (Grade 4-6 welfare)	AP Office
	Lisa Lynch	Business Manager	Office
	Judy Mundy (excl Friday)	Administration Officer	Office
	Jenny Clark	Administration Officer	Office
	Michelle Parker	Administration Officer	Office/Library
	Vicki Murphy	Administration Officer	Office/Library
	Viv Biles	School Nurse	Sickbay
			Conference Room
			Mezzanine Staffroom
			Computer Lab
GRADE PREP	Samantha Dean	Prep A	29
	Vanessa Ciappara	Prep B	30
	Susan Andrews	Prep C	3
	Lisa Keem	Prep D	2
	Andrea Hardwick	Prep E	1
GRADE 1	Janelle Chang	1A	10
	Molly Ashcroft	1B	11
	Bec Guest	1C	12
	Mel Russell	1D	6
	Nicholas Bevilacqua	1E	7
GRADE 2	Brooke Hawes	2A	8
	Bec Burgess	2B	9
	Emma Allwright	2C	13
	Michelle Lamont	2D	14
GRADE 3	Deanna Raptopoulos	3A	15
	Emma Haines	3B	16
	Casey Aquilina	3C	17
	Lynne Lloyd (Priscilla Thur)	3D	18
GRADE 4	Bec Parker	4A	19
	Ann-Marie Cutajar	4B	20
	Sharon Day-Askham	4C	21
	Olivia Franco	4D	22
GRADE 5	Belinda Onofretchook	5A	4
	Bec Clark	5B	5
	Mike Sisson	5C	23
	Ben Testa	5D	24
GRADE 6	Malcolm Sutherland	6A	28
	Aimee Cameron	6B	25
	Stephanie Varga	6C	26
	Diane McGrath	6D	28A
SPECIALISTS	Naomi Bennett *	Art	Art Room
	Cruze Henshaw	PE	Gym
	Alycia Morgan	PE	Gym
	Genovieve Fuser	Performing Arts	31
	Sarah Murphy	STEM	27
	Joan Hofmann	LLI	12A
	Priscilla Patterson	Auslan	
ESOs	Helena Kasem	ICT Technical Manager	ICT
	Pete Mockiewicz	Specialist Technician	ICT
	Linda DeBono	Classroom Support	6C
	Susan Monro	Classroom Support	5A
	Leanne Gorman	Classroom Support	4D / Support
	Renee Beecham	Classroom Support	1D
	Helen Parker	Classroom Support	3B / Speech
	Kim Alabacos	Classroom Support	5C
	Shelley Rauner-Smith	Classroom Support	1C / 2A
	Sally Stephenson	Classroom Support	1A
	Jackie Barber	Classroom Support	2B
	Lisa Bufalino	Classroom Support	4C
	Janet Morris	Classroom Support	6B
	Emma James	Classroom Support	3A
	Enverie Balla	Classroom Support	5D
	Nicole Strange	Classroom Support	PC
	Maureen Anderson	Classroom Support	5B
	Natasha Klein	Classroom Support	3C
	Kaye Mitchell	LLI	12A
	Janice Trait	Classroom Support	3D
	Julie Floyd	Classroom Support	2C
	Joanne Thomas	OSHC Coordinator	OSHC
	Kate Walsh	OSHC	OSHC
	Toula	Canteen Manager	Canteen
	Brian Rich	Maintenance	

## Supersonic Sandwiches & more

Wholemeal/White Sandwich Base - \$2.00

Wholemeal/White Roll Base - \$2.50

Herb Focaccia/Croissant Base - \$3.00

*Then add:*

Ham, chicken ,salami ,tuna	\$1.00	Barbeque sauce	0.20
Roast Chicken	\$1.50	Chutney	0.20
Cheese	0.50	*Mayonnaise	0.20
Tomato	0.50	Mustard sauce	0.20
Lettuce	0.50	Sweet chilli sauce	0.20
Carrot	0.50	Tomato sauce	0.20
Beetroot	0.50	Strawberry jam	0.50
Avocado	\$1.00	Honey	0.50
Pineapple	0.50	Peanut butter	0.50
Capsicum	0.50	Vegemite	0.50
Cucumber	0.50		
Sun dried tomato	\$1.00		

So, a Chicken, Avocado and Cheese roll with \*Mayonnaise would be:

Roll	\$2.50
Avocado	\$1.00
Chicken	\$1.00
Cheese	0.50
*Mayonnaise	0.20
Total	<b>\$5.20</b>

## Daily Specials – made to order

**Monday** - Hot Dog, Milk (Choc, Straw, Banana) & Cookie Combo - **\$5.50**

**Tuesday** - 6 Nuggets & Juice (Apple, Orange, Tropical, Blackcurrant) Jelly or Custard Cup Combo - **\$5.50**

**Wednesday** - Nacho's (Corn chips, Salsa & Cheese) - **\$5.00**

**Thursday** – Beef Burger with a Milk (straw, choc, banana) - **\$6.50**

**Friday** - Sushi Pack (Teriyaki Chicken or Tuna and Cucumber) - **\$5.00**

## Homemade options – made to order

Scallop Potatoes	Spaghetti Bolognaise
Vegetable Fried Rice	Penne Napolitano
Beef Lasagne	<b>\$4.00 each</b>

Pizza (Margherita, Hawaiian) **\$3.00**

## Sassy Salads - made to order - \$6.00

\*Tuna Salad \*Garden Salad \*Greek Salad



**Canteen  
Menu  
From  
Thursday  
19/11/2015**

**Warm Selection for now and then – made to order**

Hash Browns (oven baked)	\$1.00 each
Dim Sim (steamed)	\$1.00
Hot Dog	\$3.00
Hot Dog with cheese	\$3.50
Vegetable Pastie	\$4.00
Hot Pie (Curry, Potato, Chicken, Mushroom, Beef)	\$3.50
Sausage Roll (healthy eating range)	\$3.00
Mac n Cheese	\$4.00
Party Pie (healthy eating range) (3 for \$3.50) or	\$1.25 each
Chicken Nuggets (oven baked) (6 for \$3.00) or	0.60 each
Chicken Tenders (3 for \$4.00) or	\$1.50 each
Corn Cobbettes (2 for \$1.50) or	\$1.00 each

**Healthy Choice Snacks – made to order**

*Hummus and crackers	\$4.00
*Cheese & crackers	\$4.00
Fruit Smoothies	\$4.00

**Halal options – made to order**

Beef Burger (Cheese, Lettuce, Sauce)	\$5.50
Spaghetti Bolognase	\$4.00
Sausage Roll	\$3.50
Hot Dog	\$4.00
Hot Pie	\$4.00
Dim Sims	\$1.00

**Healthy Snacks/Drinks/Frozen Treats – available over the counter**

Homemade Muffin (Blueberry, Choc chip or Choco)	\$2.50
Homemade Cookie	\$1.00
Popcorn	\$1.20
Chips: Sea Salt or Honey Soy	\$1.20
Noodle Cup	\$2.00
*Jelly Cup (Strawberry, Lime, Orange, Pineapple)	\$1.00
Custard Cup	\$1.00
Water 600ml	\$1.50
Juice Box (Apple, Tropical, Orange and Apple Blackcurrant)	\$2.00
Milk (Choc, Straw, Banana)	\$2.00

**Separately, a couple of little extras...**

- ✓ Tomato Sauce Portion additional 20c
- ✓ Tartare Sauce additional 50c
- ✓ Paper Bag additional 10c

Please advise our canteen manager Connie if you have any dietary requirements.  
\*indicates GLUTEN FREE

